

**F.No. A- 11017/11/2015- SDE**  
**Government of India**  
**Ministry of Skill Development and Entrepreneurship**

2<sup>nd</sup> Floor, Shivaji Stadium, Annexe Building  
Date: 4<sup>th</sup> December, 2015

**ADVERTISEMENT**

Sub: - Procedure and Guidelines for engagement of Young Professionals Programme (YPP)  
- 2015 in MSDE.

Ministry of Skill Development and Entrepreneurship (MSDE) seeks to engage 05 (Five) Young Professionals with an aptitude for Public Policy and Development under the Young Professionals programme. The Young Professionals Programme (YPP) seeks to provide a unique opportunity for persons below the age of 32 years of exposure to Public Policy and Development. It seeks to engage persons with a passion for development and the potential to become future leaders in their respective fields. Under this programme, highly qualified, motivated individuals will work in the MSDE in areas that are relevant to development policy and provide high quality professional inputs in Public Policy, Planning and Development, Education, Entrepreneurship, International collaboration amongst others. This highly selective programme requires candidates to demonstrate proven academic, credentials, professional achievement and leadership qualities. The YPP seeks to provide an opportunity to gain experience in MSDE of policies and programmes of the Government of India.

**1. Job Description and Responsibilities:**

The Young Professionals will have exposure to Public Policy, Planning and Development. They will be required to provide high quality inputs in disciplines like Public Policy, Planning and Development, Education, Entrepreneurship, International collaboration etc. This would require demonstration of proven academic credentials, professional achievements and leadership qualities on the part of the aspirants.

**2. Qualifications and Experience:**

**Essential:** Persons having Masters Degree in relevant subject or technical qualifications like B.Tech, MBA or equivalent in relevant field/subject.

**Desirable:** Persons with M.Phil or additional qualifications, research experience, published papers and post qualification experience in the relevant field would be preferred.

**Work Experience:** Minimum of One Year of Work Experience relevant to the job description. The broad work experience to be based on the functional areas assigned to MSDE. Preference will be given to persons with good work experience in the relevant field as evident by published work! policy papers/appraisal/monitoring of projects & schemes etc.

**Other Attributes:**

Candidate should have good knowledge on working on computer and ability to demonstrate ICT applications. The candidate should also possess good interpersonal and strong communication skills.

**3. Duration:**

Initially for a period of 2 years. (can be extended unto 5 years - one year at a time, on the recommendations of Performance Appraisal Board! In case a person leaves before completion of one year, he/she will not get any work certificate.

**4. Age Limit:** Below 32 years as on 1st January of the year of engagement.

**5. Fee and Conveyance:**

(a) Rs. 40,000 [with ceiling of Rs. 70,000 per month] per month inclusive of Transport Allowance.

(b) There shall be annual increase of Rs. 5000.

**6. How to apply:**

Interested candidates may send their bio-data in the enclosed format (Annexure-I) by post or e.mail so as to reach the following address latest by 15<sup>th</sup> January, 2016 (5.30 p.m.).

Dr. B.K. Ray  
Deputy Secretary to the Government of India  
Email: [bkcray@nic.in](mailto:bkcray@nic.in)  
Ministry of Skill Development and Entrepreneurship  
2<sup>nd</sup> floor, Shivaji Stadium Annexe  
Shaheed Bhagat Singh Marg  
New Delhi- 110001

  
(Dr. B.K. Ray)

Deputy Secretary (Administration)

**Application format for Young Professional in the MSDE**

1. Name: \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Domicile: \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_
7. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

8. Educational Qualification (list from Graduation onwards):

Sl. No.	Course	Subject	University/Institute	Year of Passing	Division/ Class	% marks in total

9. Work Experience (include unpaid assignments/ internships):

Sl. No.	Organisation/ Institute	Period from to	Nature of Work	Remarks

10. Research experience if any:
11. Statistical applications known:
12. Details of publications (give all citations):
13. Any other specific information in relation to essential/ desirable qualifications and experience (Use separate sheets, if necessary).

Signature of candidate with date

E-mail:

Phone: Landline

Mobile