



No. SD-17/113/2017- E&PW (Pt-7)  
Government of India  
Ministry of Skill Development & Entrepreneurship  
(Economic & Policy Wing)  
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#221, 2<sup>nd</sup> Floor, PTI Building,  
Parliament Street, Sansad Marg  
New Delhi-110001  
Date: 29.07.2019

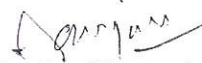
OFFICE MEMORANDUM

**Sub: Filling up the post of Chairperson and two Executive Members in National Council for Vocational Education & Training (NCVET) - reg.**

Sir,

Ministry of Skill Development & Entrepreneurship proposed to fill up the post of Chairperson and two Executive Members in National Council for Vocational Education and Training (NCVET), a non-statutory regulatory authority under the administrative control of Ministry of Skill Development & Entrepreneurship.

2. Applications are invited from the interested persons and officers who are in-service or retired from the post not below the rank of Secretary/Additional Secretary to the Government of India or any equivalent post in the Central Government or State Government for the post of Chairperson and not below the rank of Additional Secretary to the Government of India or Joint Secretary to the Government of India or any equivalent post in the Central Government or State Government for the post of two Executive Members.
3. Applications duly filled in the prescribed proforma should reach through speed post and by email (vie. [sanjay.sharma67@nic.in](mailto:sanjay.sharma67@nic.in)) latest by 05:30 PM, 30<sup>th</sup> September, 2019 to the Under Secretary (Economic & Policy Wing), Room No. 221, 2<sup>nd</sup> Floor, PTI Building, Sansad Marg, New Delhi-110001, along with a copy of their PPO (for retired officials only).

  
(Sanjay Sharma)

Under Secretary to the Govt. of India  
Tel: 011-23465921

To

1. The Director, Employment News, Ministry of Information & Broadcasting, 7<sup>th</sup> Floor, Sookhana Bhawan, C.G.O. Complex, New Delhi with a request to publish this circular in the ensuing issue of Employment News/Rojgar Samachar (Both in English & Hindi). After publishing the advertisement in Employment News, the bill may be sent to the Under Secretary (Economic & Policy Wing), Ministry of Skill Development & Entrepreneurship, 2<sup>nd</sup> Floor, PTI Building, Sansad Marg, New Delhi- 110001.
2. The Technical Director, NIC, Room No. 11/A, North Block, New Delhi-110001 for posting the vacancy circular on the DoPT website under the Heading "Vacancies in National Council for Vocational Education & Training (NCVET)".
3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to sent this vacancy circular through bulk e-mailing system of officers..
4. ✓ Technical Director (NIC), Ministry of Skill Development & Entrepreneurship with a request to upload the vacancy circular on the official website of the Ministry.

**No. SD-17/113/2017-E&PW (Pt.)**  
**Government of India**  
**Ministry of Skill Development and Entrepreneurship**

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2<sup>nd</sup> Floor PTI Building, New Delhi  
Dated: 29<sup>th</sup> July, 2019

**VACANCY CIRCULAR**

**Sub: Filling up the post of Chairperson and two Executive Members in National Council for Vocational Education and Training.**

The Ministry of Skill Development & Entrepreneurship (MSDE), Government of India notified the National Council for Vocational Education and Training (NCVET) on 5<sup>th</sup> December 2018 to function as an overarching regulator mandated to regulate both long and short-term vocational training in the country. NCVET has been notified as a non-statutory regulatory authority, by merging the National Council for Vocational Training (NCVT) and the National Skill Development Agency (NSDA).

2. Applications are invited, in the given proforma, from the citizens of India for the following posts in the National Council for Vocational Education and Training (NCVET).

(i) Chairperson

(ii) Two Executive Members – Whole-time Members

3. **Pay and Emoluments:**

(i) For Chairperson: Rs. 2,25,000 per month (Fixed) plus allowances as admissible to the Secretary to the Government of India

(ii) Executive Members: Rs. 1,82,000 per month (Fixed) plus allowances as admissible to the Additional Secretary to the Government of India

4. **Eligibility:** Applicants should be persons of ability, integrity and standing who have special knowledge of, and professional experience of not less than fifteen years in business management, human resource management, skill development, higher education, public administration or related fields. If the applicant is, or has been, in the service of Government, he/ she should fulfil the following conditions.

(a) For the post of Chairperson-the person is either holding or has held the post of Secretary/ Additional Secretary to the Government of India or any equivalent post in the Central Government or the State Government.

(b) For the post of Executive Member – the person is either holding or has held the post of Additional Secretary to the Government of India or Joint Secretary to the

Government of India or any equivalent post in the Central Government or the State Government.

5. **Age limit and tenure:** The Chairperson and Executive Members shall hold office for a term of five years or until the age of sixty-five years, whichever is earlier. The applicant should not be more than 62 years of age as on the last date of receipt of application.

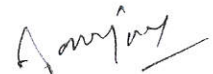
6. The Selection Committee reserves the right to suitably modify the eligibility & other criteria, if considered necessary and also to consider outstanding candidates who have not applied for the posts.

7. **Supporting documents:** Those from Government service shall submit their applications together with self-attested copies of following supporting documents.

- i. Up-to-date Annual Confidential Report (ACR)/ APAR dossier in original/attested photocopies of last 5 years of the candidate;
- ii. Integrity Certificate;
- iii. Vigilance Clearance certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned;
- iv. List of major/minor penalties, if any, imposed on the candidates; and
- v. A certificate confirming that no penalty has been imposed on the officer.

8. Application as per the given proforma along with one passport size photograph should be sent through proper channel to the following address in a closed cover superscribed with "**Application for the post of Chairperson/Executive Member, NCVET**". Other details regarding eligibility etc. may be seen in Ministry of Skill Development & Entrepreneurship website <http://www.msde.gov.in>. Application for the posts can be downloaded from the Ministry of Skill Development & Entrepreneurship website <http://www.msde.gov.in>.

The application should reach the following address on or before 5.30P.M, 30<sup>th</sup> September, 2019.



(Sanjay Sharma)

Under Secretary to the Govt. of India

Tel: 011-23465921

## PROFORMA

Application for the posts of Chairperson and Executive Members, National Council for Vocational Education and Training (NCVET)\*

1. Name of the candidate (in Block Letters) :
2. Date of Birth :
3. Present Post Held :
4. Service to which belong (in case of Govt. servants) :
5. Present pay and scale of pay :
6. Complete Postal Address :

Permanent:

Present:

7. Educational Qualifications :

I - Academic:

II- Professional:

8. Details of experience and brief :

Service particulars

S.No.	Post(Regular /adhoc)	From To	Scale of pay & Basic pay	Nature of Duties	Remarks/any other information relevant for the post
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9. Please state whether you meet the requirements of the post:

10. Additional information, if any,

Date: \_\_\_\_\_ (Signature of Applicant)

Place:

\*In case of persons from the private sector, relevant supporting documents shall be enclosed with the application.

TO BE FILLED BY THE EMPLOYER (In case of Government servants)

Certified that the particulars furnished by Mr./Ms. \_\_\_\_\_ who is working as \_\_\_\_\_ in this organization are correct and no vigilance case is pending / contemplated against him / her.

Signature

Date:

Designation