

No. SD-17/155/2019-US(Eco-Div)  
Government of India  
Ministry of Skill Development and Entrepreneurship  
(Economic & Policy Wing)  
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2nd Floor, PTI Building,  
Parliament Street, New Delhi,  
Dated: 21.02.2020

**OFFICE MEMORANDUM**

**Sub: Filling up the post of two Non-Executive Members in National Council for Vocational Education and Training - reg.**

Sir,

Ministry of Skill Development and Entrepreneurship proposed to fill up posts of two Non-Executive Members in National Council for Vocational Education and Training (NCVET), a non-statutory regulatory authority under the administrative control of Ministry of Skill Development and Entrepreneurship.

2. Applications are invited in the given proforma, from the interested persons for the aforementioned posts as per the eligibility criteria mentioned in the Vacancy Circular. (Copy of Vacancy Circular and Proforma enclosed)

3. Applications duly filled in the prescribed proforma should reach through speed post latest by 05:30PM, 31<sup>st</sup> March, 2020 to the Under Secretary (Economic & Policy Wing), Room No. 221, 2<sup>nd</sup> Floor, PTI Building, Parliament Street, New Delhi – 110001, along with a copy of the supporting documents.

Encls: As above

  
(Sanjay Sharma)

Under Secretary to the Government of India  
Tel: 011-23465921

To

1. Shri Sanjay Kumar Das Gupta, Under Secretary, C.S.I Division, 2<sup>nd</sup> Floor, 'A' wing, Lok Nayak Bhawan, Khan Market, New Delhi
2. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to send this vacancy circular through bulk e-mailing system of officers.
3. Technical Director (NIC), Ministry of Skill Development and Entrepreneurship for sending it to all Secretaries of Gol and Chief Secretaries.
4. Web Manger, MSDE website.

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2<sup>nd</sup> Floor PTI Building, New Delhi  
Dated 21, Feb, 2020

VACANCY CIRCULAR

**Sub: Filling up the post of two Non-Executive Members in National Council for Vocational Education and Training.**

The Ministry of Skill Development & Entrepreneurship (MSDE), Government of India notified the National Council for Vocational Education and Training (NCVET) as a non-statutory regulatory authority, by merging the National Council for Vocational Training (NCVT) and the National Skill Development Agency (NSDA), on 5th December 2018 to function as an overarching regulator mandated to regulate both long and short-term vocational training in the country.


2. Applications are invited, in the given proforma, from the citizens of India for the two posts of Non-Executive Members in the National Council for Vocational Education and Training (NCVET).
3. **Fees:** A Non-Executive Member shall be entitled to receive remuneration of Rs. 6000/- (Rupees six thousand) likely to be revised, by way of sitting fee, as determined by the Central Government from time to time, for each meeting of the Council attended by him/her. A Non-Executive Member while on tour (including a journey undertaken to attend a meeting of the Council) shall also be entitled to travelling and daily allowances as applicable to highest class of Group 'A' service.
4. **Eligibility:** Applicants should be persons of ability, integrity and standing who have special knowledge of, and professional experience of not less than fifteen years in business management, human resource management, skill development, higher education, public administration or related fields.
5. **Age limit and tenure:** The Non-Executive Members shall hold office for a term of five years or until the age of sixty-five years, whichever is earlier. The applicant should not be more than 62 years of age as on the last date of receipt of application i.e. 31.03.2020

6. The Selection Committee reserves the right to suitably modify the eligibility & other criteria, if considered necessary and also to consider outstanding candidates who have not applied for the posts.

7. Application as per the given proforma along with one passport size photograph should be sent through proper channel to the following address in a closed cover superscribed with "**Application for the post of Non-Executive Member, NCVET**". Other details regarding eligibility etc. may be seen in Ministry of Skill Development & Entrepreneurship website <http://www.msde.gov.in>. Application for the posts can be downloaded from the Ministry of Skill Development & Entrepreneurship website <http://www.msde.gov.in>.

The application should reach the following address on or before 5.00 P.M, 31<sup>st</sup> March, 2020.

Under Secretary (E&P Wing),  
Ministry of Skill Development and Entrepreneurship  
Room No. 221,  
2<sup>nd</sup> Floor PTI Building,  
Parliament Street, New Delhi – 110001

  
(Sanjay Sharma)  
Under Secretary to the Govt. of India  
Tel: 011-23465921

## PROFORMA

Application for the posts of Non-Executive Members, National Council for Vocational Education and Training (NCVET)\*

1. Name of the candidate (in Block Letters) :  
2. Date of Birth :  
3. Present Post Held :  
4. Service to which belong (in case of Govt. servants) :  
5. Present pay and scale of pay :  
6. Complete Postal Address :

Permanent:

Present:

7. Educational Qualifications :

I - Academic:

II- Professional:

8. Details of experience and brief :

Service particulars

S.No.	Post(Regular /adhoc)	From To	Scale of pay & Basic pay	Nature of Duties	Remarks/any information for the post	other relevant
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9. Please state whether you meet the requirements of the post:

10. Additional information, if any,

Date:

(Signature of Applicant)

Place:

\*In case of persons from the private sector, relevant supporting documents shall be enclosed with the application.

TO BE FILLED BY THE EMPLOYER (In case of Government servants)

Certified that the particulars furnished by Mr./Ms. \_\_\_\_\_ who is working as \_\_\_\_\_ in this organization are correct and no vigilance case is pending / contemplated against him / her.

Date:

Signature

Designation