

DGT-A-35017/02/2020-Estt.I(Adm.II)
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

1st Floor, Employment Exchange Building,
Pusa Complex, New Delhi-110 012

Dated, the 27th June, 2019

Office Memorandum

Subject: Appointment to the post of Director of Training Under Women Training Cadre in Pay Matrix Level 13, on deputation basis under Directorate General of Training, Ministry of Skill Development and Entrepreneurship-regarding.

Directorate General of Training intends to fill one post of Director of Training Under Women Training Cadre in Pay Matrix Level 13 on deputation basis. For filling up this post an advertisement is to be published in Employment News.

It is also felt the circular may be uploaded on the MSDE's website of for wider publicity. Therefore, it is requested to upload the attached circular on the website.

Encls: As above.



(Surinder Kumar)
Section Officer

Deputy Secretary (Admn)
MSDE
Shram Shakti Bhawan
New Delhi, 110001

GOVERNMENT OF INDIA
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

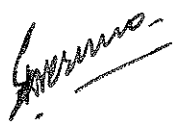
Advertisement No DGT-A-35017/02/2020-Estt.I(Adm.II)

Subject: Filling-up vacant post of Director of Training Under Women Training Cadre in Pay Matrix Level 13, on deputation basis at Directorate General of Training, New Delhi- regarding.

The Directorate General of Training is looking for the service of suitable Officers for appointment to the post of Director of Training, Women Training on deputation (including short term contract) for its Head Quarters at New Delhi. The details of post, eligibility criteria, job requirement, age limit, qualification and experience required for the post are indicated in Annexure-I below. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt (Pay-1} dated 17.06.2010 as amended from time to time. Cadre Authorities/Head of Departments are requested to forward application of the eligible and willing candidates whose services can be spared on deputation (including short term contract) basis immediately, so as to reach the Deputy Secretary (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. The Application Forms/Curriculum Vitae Proforma are at Annexure-II and for other necessary details, the candidates are advised to visit and download from the DGT website <http://dgt.gov.in>.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION

1. Application in prescribed format — Annexure-II duly completed signed by the candidate and countersigned with seal by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5 (five) years duly attested, on each page with seal by an Officer with the rank of Under Secretary to the Government of India or above.
3. Integrity Certificate.
4. Vigilance Clearance.
5. NO major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre Clearance Certificate.


(Surnider Kumar)
Section Officer

One Post of Director of Training (Women Training) in Pay Matrix Level-13.

Method of Recruitment: Deputation (including short term contract)

Eligibility criteria: Deputation (including short term contract):-

Officers under the Central Government or State Governments or Union Territory Administration or PSUs or Recognized research institution or University or statutory or autonomous organization:

- (A) (i) Holding analogous posts on regular basis in the parent cadre or department; or
(ii) With five years regular service in the post Level-12 in the pay matrix or equivalent in the parent cadre or department; and

(B) Possessing the educational qualification and experience as under:-

- (i) A degree in Engineering or Technology in Electronics and Communication or Information Technology or Computer Science or Fashion Designing from a recognized University or Institute;
(ii) Ten years experience relating to planning or organizing or implementation of training in Technical or Vocational Training Institute or Organization after acquiring qualification mentioned at (B)(i) above including at least two years administrative experience.

Desirable:

(i) Master of Business Administration from a recognized University or Institute.

Note 1 : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years.

Note 2 : The maximum age-limit for appointment by deputation shall be not exceeding fifty six years as on the last date of receipt of applications.

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CURRICULUM VITAE PROFORMA

1. Name and address (in block letter)
2. Date of birth (in Christian era)
3. Date of retirement under Central/ State Govt. Rules
4. Educational qualification
5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

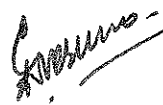
		Qualification Experience required	Qualification/experience Possessed by the officer
Essential:	1.		
	2.		
	3.		
Desirable:	1.		
	2.		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post Held	From To	Scale of pay and basic pay	Nature of duties (in details)

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.

Contd.....2/-



9. In case the present employment is held on deputation/
Contract basis, please state
- The date of initial appointment
 - Period of appointment on deputation/contract
 - Name of the parent office/organisation to which you belong.
10. Additional details about present employment please state whether working
under(indicate the name of your employer against the relevant column).
- Central Govt.
 - State Government
 - Autonomous Organisations
 - Government Undertakings
 - Universities.
 - Others
11. Please state whether you are working in
the same Department and are in the feeder grade or
feeder to feeder grade.
12. Are you in Revised Scale of Pay? If
yes, give the date from which the revision
took place and also indicate the Pre-
revised pay scale.
13. Total emoluments per month now drawn.
14. Additional information, if any, which
you would like to mention in support of your
suitability for the post. (This among other
things may provide information with regard to
- Additional academic qualifications
 - Professional training and
 - Work experience over the above prescribed in the
Vacancy Circular/Advertisement.

Contd.....3/-



15. Please state whether you are applying for Deputation(ISTC)/Absorption/Re-employment Basis. (Officers under Central /State Government are only eligible for 'Absorption. Candidates of non-Government Organisations Are eligible only for Short Term Contract)

16. Whether belongs to SC/ST.

17. Remarks (The candidates may indicate information with regard to):

- i. Research publications and reports and special projects
- ii. Awards/scholarship/official Appreciation
- iii. Affiliation with the Professional bodies/Institutions/societies and
- iv. any other information.

(Note: Enclose a separate sheet if the space is insufficient).

Additional Information

18. Whether the present post held is on substantive basis or on officiating basis or on deputation/short term contract.
19. Pay Matrix Level of the present post held.
20. If Pay Matrix Level in S. No. 19 above is not that of the substantive post held (i.e that on deputation/ short term contract/ACP Scheme upgradation/MACP upgradation). Then the substantive pay (Pay Matrix Level).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date

Signature of the Candidate

Address

Countersigned

(Employer with Seal)

