

Project Name: Skills Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP), Ministry of Skill Development and Entrepreneurship (MSDE), Govt. of India

Title of Request for Expression of Interest (REOI): selection of an Agency for conducting a Tracer Study on the employment outcomes of passed-out women candidates from short-term skill training programs under SANKALP

Clarification and Amendment No.– 01

Dated: - 15.03.2021

1. **REOI Reference No.:** - SD-22/88/2020-IC
 2. **Date of Publication / Notification:** - 25/02/2021

Reference to the above REOI issued on 25th February 2021, following Clarifications to queries and Amendments to the document are being issued: -

S. No.	Query / Suggestions from Bidders	Referred Para/ content of REOI	Referred Page Number	Clarifications and Amendment (Amendment no. 1*)
1.	The REOI allows bidders to participate in a consortium but lacks clarity if subcontracting is allowed. The agency in such case would be responsible for the overall quality of the deliverable but might subcontract work related to field, telephonic survey and similar work.	Clause no. 10 and 11 10. Bidding Firms may associate with other firms to form consortium to enhance their technical qualifications. The submission should clearly state the same with the names of Lead Partner and partner(s). 11. Lead Partner shall be fully responsible for all contractual obligations against required services under this REOI	12	Sub-contracting is not allowed for any services under this REOI. It is expected from the bidders to have internal capability to execute such projects.
2.	Some of the impact studies have components related to baseline, midline and end-line data collection and hence might be a part of long-term contract. Hence request you to consider ongoing projects of the agency as well.	Clause 7.2.5 The Agency along with Consortium partner (if any) should have undertaken and successfully completed at-least five (5) similar Tracer Studies/ /Impact Evaluation or Assessment Design and Implementation Projects/ Gender Study with Central Govt / State Govt./NSDC/multilateral agencies during last 5 years	10	The referred Condition of REOI remains unchanged.
3.	Please clarify whether Project Management Consultancy (PMC) projects with Central Govt / State Govt./NSDC/ multilateral	Clause 7.2.5 The Agency along with Consortium partner (if any) should have undertaken and successfully completed	10	It will be considered only when such PMC TOR meets REOI

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	agencies during last 5 years qualify as implementation projects	at-least five (5) similar Tracer Studies/ /Impact Evaluation or Assessment Design and Implementation Projects/ Gender Study with Central Govt / State Govt./ NSDC/ multilateral agencies during last 5 years		qualification criteria specified under clause 7.2 (5) of REOI
4.	Please clarify whether Skill Gap studies with Central Govt / State Govt./NSDC/multilateral agencies during last 5 years qualify as Assessment design and implementation projects	Clause 7.2.5 The Agency along with Consortium partner (if any) should have undertaken and successfully completed at-least five (5) similar Tracer Studies/ /Impact Evaluation or Assessment Design and Implementation Projects/ Gender Study with Central Govt / State Govt./ NSDC/ multilateral agencies during last 5 years	10	Skill Gap Study shall be considered as similar project subject to the inclusion of short-term skill trainings as a part of the study.
5.	As per the table agency needs to submit the contract and completion letter. In some cases, completion letter for the project might not be available. Request to clarify which alternate document can be submitted in such cases and whether a self-declaration from the agency would be sufficient.	Clause 7.2. Shortlisting criteria and supporting Document to be submitted along with EOI	10	The proof of complete payment receipts against similar contracts submitted by the bidder can also be considered for qualification for this criteria. Self-declaration as proof of completion of similar projects will not be considered.
6.	We would like to submit that not all clients provide a completion certificate and /or an acceptance letter. Further, it would be difficult to obtain such documents from all previous clients served in last five years. In view of the above, it is requested that: • Only the copies of contracts/work orders may please be accepted as documentary proof regarding organization experience (or)	Clause 7.2.5 Documents Required to be Submitted with EoI for qualification criteria no. 5.: Details of Work Experience and Similar Assignments undertaken accompanied by copies of contracts and completion or acceptance certificate by the clients.	10	The 'proof of complete payment receipts' against similar contract submitted by the bidder can only be considered in place of 'completion or acceptance certificate by the clients' for qualification for this criteria.

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	<ul style="list-style-type: none"> The copies of contracts/work orders and a self-undertaking on organizations letter head or last payment invoice may please be accepted as documentary proof regarding organization experience 			
7.	<p>We understand that at this stage, the consultants are not required to submit the Technical Proposal as part of the EOI. The client will issue the RFP to consultants whose EOI are shortlisted, and in response to it they will be submitting their 'Technical and Financial proposals'.</p> <p>We request you to please clarify, whether our understanding in this regard is correct.</p>	<p>Clause 8: Procurement Method Consulting firms will be selected in accordance with the Quality and Cost Based Selection (QCBS) method as set out in the GFR, 2017 and Manual for procurement of consultancy and other services 2017 issued by Department of Expenditure, Ministry of Finance, Govt. of India. Request for Proposal (RFP) will be issued only to shortlisted qualified agencies after evaluation of EOI to submit their detailed technical and financial proposals for the required services.</p> <p>Clause 13 .1 The EOI containing the Technical Proposal along with supporting documents as per Qualification criteria mentioned above under Section- Eligibility Criteria as per format given at Annexure 2 to 5 of the document should be submitted online (only) on the Portal https://eprocure.gov.in/eprocure/app.</p>	11, 12	At this stage only EOI to be submitted incorporating all details and documents specified in the REOI.
8.	We understand that the trainees who have completed the trainings during 2018-19 may be eligible respondents for the study (passed out 6-12 months prior to survey). However, the trainees who have passed out in 2017-18 will not fall in this criteria.	<p>Clause 4.3.2 A representative scheme specific sample (with 95% confidence level and 5% margin of error) would be taken based on the number of candidates certified from the schemes mentioned under point 3.3. The selected agency should ensure that the candidates selected for the study, had passed-out from the skill</p>	7	<p><u>Kindly note the following amendment in the Clause no. 4.3.2</u></p> <p>The following content of Clause 4.3.2 of REOI may be considered as <u>deleted</u>:</p>

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	In view of the above, it is requested to please appropriately revise the respondent selection eligibility criteria.	<p>training programs a minimum of 6 months and a maximum of 12 months prior to the time of conducting the interviews.</p> <p>Clause 4.3.4 The trainees who have pursued short term trainings as mentioned at point 3.3 above during FY 2017-18 and 2018-19 shall be considered for the Tracer study. The State wise sex disaggregated training numbers for PMKVY are provided at Annexure 1.</p>		<p>“The selected agency should ensure that the candidates selected for the study, had passed-out from the skill training programs a minimum of 6 months and a maximum of 12 months prior to the time of conducting the interviews.”</p> <p>The remaining part of clause remains unchanged.</p>
9.	<p>Along with the details of trainer certified under PMKVY 2.0; the details (number) of trainees trained under large state-level schemes implemented by the selected states will be required for drawing the sample for the Tracer Study. However, these details are not available in the REOI document. Further, details regarding which large state level schemes need to be covered are also not available in the REOI document.</p> <p>In view of the above, it is requested to please share state-wise large schemes to be covered along with the details of trainees passed out in 2017-18 and 2018-19 for drawing the sample.</p>	<p>Para 3.3. of REOI</p> <p>3.3 This tracer study would look at candidates that have passed out from the following short-term skill training programs:</p> <p>3.3.1 Pradhan Mantri Kaushal Vikas Yojana (PMKVY), Ministry of Skill Development and Entrepreneurship</p> <p>3.3.2 A large state-level scheme implemented by the selected states</p> <p>Annexure-I State wise Details of Trainees Certified under PMKVY 2.0 during FY 2017-18 and 2018-19</p>	5, 14, 15	<p><u>Kindly note the following amendment in the Clause no. 3.3.2</u></p> <p>The relevant clause (3.3.2.) of REOI may be read as follows:</p> <p>3.3.2. A large state-level skill development scheme implemented by the selected states with minimum 10,000 nos. of enrolled candidates during each financial year i.e. 2017-18 and 2018-19.</p>
10.	In page no. 10 of the RFP under point 5 of 7.2, says at-least five (5) similar studies must be shown conducted during the last 5 Years having consulting fees of at least 50 lakh in	<p>Clause 7. 2.5</p> <p>The Agency along with Consortium partner (if any) should have undertaken and successfully completed at-least five (5) similar Tracer Studies/ /Impact</p>	10	<p><u>Kindly note the following amendment in the Clause no. 7.2.5</u></p>

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	<p>each project.</p> <p>We would request you to kindly consider removing the consulting fees point (at least 50 lakh in each project) and take into consideration an agency's similar experiences only in the last 5 years. The reason is that whatever may be the amount of projects conducted, the objectives and scope of studies are mostly similar.</p>	<p>Evaluation or Assessment Design and Implementation Projects/ Gender Study with Central Govt / State Govt./NSDC/multilateral agencies during last 5 years. The consulting fees in each of the projects to be at-least INR 50 lakhs</p>		<p>The relevant clause 7.2.5 of REOI may be read as follows:</p> <p>“The Agency along with Consortium partner (if any) should have undertaken and successfully completed at-least five (5) similar Tracer Studies/ /Impact Evaluation or Assessment Design and Implementation Projects/ Gender Study with Central Govt / State Govt./NSDC/ multilateral agencies during last 5 years. The consulting fees of at least two similar projects submitted should have minimum contract value of INR 50 lakhs and three projects should have minimum contract value of INR 30 lakhs.”</p>
11.	<p>Against your RFP, we qualify most criteria, however considering we are not-for-profit organisation request to waive as an exception the following -</p> <p>- Turnover - Rs. 5 Crore turnover</p>	<p>Clause 7.2.8 The Agency (Lead Partner only, in case of Consortium) should have a minimum average turnover of Rupees five (5) crores during last three financial years.</p>	10, 11	<p>The referred Condition of REOI remains unchanged.</p>
12.	<p>In page 11 of the RFP, under Point number 8 (Procurement Method), it is mentioned that</p>	<p>Clause 8: Procurement Method Consulting firms will be selected in accordance with</p>	11,12	<p>At this stage only EOI to be submitted incorporating all details</p>

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	<p>RFP will be issued to shortlisted qualified agencies. However in page 12 point 13.1, its mentioned “ The EOI containing the Technical Proposal along with supporting documents...”</p> <p>Our query is whether only an EOI with required supporting documents needs to be submitted at this stage or a Technical proposal detailing the methodology, sample size etc, also should be submitted?</p>	<p>the Quality and Cost Based Selection (QCBS) method as set out in the GFR, 2017 and Manual for procurement of consultancy and other services 2017 issued by Department of Expenditure, Ministry of Finance, Govt. of India. Request for Proposal (RFP) will be issued only to shortlisted qualified agencies after evaluation of EOI to submit their detailed technical and financial proposals for the required services.</p> <p>Clause 13.1 The EOI containing the Technical Proposal along with supporting documents as per Qualification criteria mentioned above under Section- Eligibility Criteria as per format given at Annexure 2 to 5 of the document should be submitted online (only) on the Portal https://eprocure.gov.in/eprocure/app. Manual submission of EOI is not permissible. The Agency shall submit a digitally signed, encrypted and complete EOI.</p>		<p>and documents specified in the REOI.</p>

* Amendments made to the REOI are mentioned in Bold. Rest of the terms and conditions in the REOI remain unchanged.