

**Dated: May 22, 2022**

**No.: 46-1/2021-DJSS(MSDE)  
GOVERNMENT OF INDIA  
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP**

**NOTICE FOR INVITING EXPRESSION OF INTEREST TO ESTABLISH JAN  
SHIKSHAN SANSTHAN (NGO'S) FOR SKILL DEVELOPMENT.**

Online applications are invited for setting up of new Jan Shikshan Sansthans in 250 identified districts in the country.

Interested agencies who fulfilling eligibility conditions, may submit their detailed Expression of Interest / Proposal online through JSS Portal ([www.jss.gov.in](http://www.jss.gov.in)) on or **before 21/06/2022 by 5:00 PM**. No hard copy / email or any other mode of application will be acceptable. After the due date /time no application shall be entertained.

The detailed eligibility criteria / conditions, selection procedure, list of identified 250 districts and sample format for application may be downloaded from the JSS website [www.jss.gov.in](http://www.jss.gov.in) as well as Ministry's website [www.msde.gov.in](http://www.msde.gov.in) and CPP Portal <https://eprocure.gov.in>. The scheme guidelines are also available on JSS website.

Het Ram  
Under Secretary to the Government of India  
JSS Division  
Ministry of Skill Development & Entrepreneurship  
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**Part A**

**Parameters for Selection**

S.No.	Parameters	Conditions / Provisions
1.	<b>Eligibility Criteria</b>	<p>The NGOs/Agencies who will fulfill the following criteria shall be eligible for submitting their detailed proposal online through JSS portal:-</p> <p>Registration</p> <ul style="list-style-type: none"> <li>• Valid Registration under Societies Registration Act 1860 / Trusteeship Act / Section 8 Companies Act 2013.</li> <li>• Minimum 3 years experience on the date of application.</li> <li>• Valid Registration under Section 12A &amp; 80G of Income Tax Act</li> <li>• Valid Registration under FCRA</li> <li>• Valid Registration on NGO Darpan Portal of NITI Aayog.</li> </ul> <p><b>Annual Turnover</b></p> <ul style="list-style-type: none"> <li>• Minimum annual turnover of Rs.10.00 lakh in each financial year for the last three financial years i.e. 2018-19, 2019-20 and 2020-21.</li> <li>• Certificate regarding annual turnover from a Chartered Accountant on letter head should be uploaded</li> </ul> <p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Experience of at least 3 years in conducting vocational training / skill development / running educational institutions including medical / Entrepreneurship / community development / rural development / health / life skills / welfare programmes.</li> </ul>
2.	<b>Additional Parameters</b>	<ul style="list-style-type: none"> <li>• Infrastructure and Human Resources in applied district.</li> <li>• Awards / Rewards received by the agency.</li> </ul>
3.	<b>Terms &amp; Conditions</b>	<ul style="list-style-type: none"> <li>• Applicant agency should not have been blacklisted / de-linked by Ministry of Skill Development &amp; Entrepreneurship. An undertaking has to be submitted on letter head.</li> </ul>

		<ul style="list-style-type: none"> <li>The selected agency should register the Jan Shikshan Sansthan as a separate entity under Societies Registration Act as per the State / UT Act in the sanctioned District / state within 90 days from the date of sanction of JSS.</li> <li>The operational area of the JSS will be the district allotted only i.e. the programmes and activities of JSS should be conducted within the district and beneficiary can be from any part of country.</li> <li>Prohibition on sub-letting: JSS must run the program by itself and any kind of sub- letting or sub-contracting or franchise arrangement for the conduction of training is strictly prohibited under any circumstances.</li> <li>JSS may collaborate / associate with the donor agencies / philanthropic organizations for setting up infrastructure / technical support for effective training.</li> </ul>
4.	<b>Bank Guarantee</b>	<ul style="list-style-type: none"> <li>Selected Agency has to submit a Bank guarantee from Nationalized /Scheduled Bank of Rs.30 Lakh for a period of 18 months for each JSS separately.</li> </ul>
5.	<b>Funding Pattern</b>	<ul style="list-style-type: none"> <li>The annual grant shall be released to each JSS as per guidelines.</li> <li>The grant shall be released to the Jan Shikshan Sansthan in two installments based on the performance.</li> </ul>
6.	<b>Allotment of JSS</b>	<ul style="list-style-type: none"> <li>The allotment of JSS will be done in the identified districts through the selection procedure of MSDE.</li> <li>MSDE will have the sole discretion to devise the method of allocation of JSS.</li> </ul>
7.	<b>Selection Process</b>	<ul style="list-style-type: none"> <li>The entire process of screening, scrutiny / assessment, field visit, evaluation and ranking of the applicants will be carried out by MSDE</li> <li>All the online applications received through JSS portal shall be scrutinized by software especially designed and developed for this purpose.</li> <li>A team of MSDE officers will validate the marks</li> </ul>

		<p>given by the system and recommend the eligible agencies for field inspection.</p> <ul style="list-style-type: none"> <li>• There will be 50 marks for screening of applications.</li> <li>• <b>Cut Off:</b> The minimum qualifying criteria for recommending field inspection is 30 marks (60%) for all agencies except agencies locally registered and applied for NER districts /UT of J&amp;K /difficult Islands. The agencies locally registered and applied for NER districts /UT of J&amp;K /difficult Islands, the cut off is 50% i.e. 25 marks.</li> <li>• In case of non-availability of the agencies as per cut-off, MSDE may relax the cut-off marks with the approval of competent authority.</li> <li>• Field Visit / Inspection of recommended agencies to physically verify their base location i.e. headquarters of the NGO and the applied location / district.</li> <li>• There will be 25 marks for field inspection. The inspection marks will be divided in the ratio of 60:40 in HQ &amp; applied district respectively.</li> <li>• Based on the marks obtained in scrutiny and field inspection, the top three agencies for each district will be called for technical presentation before Selection Committee.</li> <li>• There will be 25 marks for technical presentation.</li> <li>• MSDE will compile marks of screening, field visit report and selection committee and make recommendation for final selection of agencies for each District for the approval of the Hon'ble Minister.</li> <li>• Agencies / NGOs approved by the competent authority will be sanctioned new Jan Shikshan Sansthan in each District.</li> </ul>
<p><b>8.</b></p>	<p><b>Submission of Online applications</b></p>	<ul style="list-style-type: none"> <li>• Interested agencies fulfilling eligibility conditions, can submit their detailed proposal online through JSS Portal (<a href="http://www.jss.gov.in">www.jss.gov.in</a>).</li> <li>• No hard copy / email or any other mode of application will be entertained.</li> <li>• Agency will submit the single application. The</li> </ul>

		<p>general information of the agency will be uploaded once and for multiple districts, the agency should select the districts from the given list and submit the details of each (applied) district separately.</p> <ul style="list-style-type: none"> <li>• Agency should upload documents duly sealed and signed by authorized signatories of the agency.</li> <li>• All the documents should be legible.</li> <li>• The illegible documents will not be considered and the application will be summarily rejected.</li> <li>• No correspondence will be entertained regarding the status of application.</li> <li>• The last date for submission of online application is <b>21/06/2022 by 5:00 PM.</b></li> </ul>
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## Part B

### Marking Parameters

S.No.	Parameters	Max. Marks
<b>A.</b>	<b>Scrutiny &amp; Technical Assessment of Online Proposal</b>	
	<b>Technical Qualification (Max. Marks -32)</b>	
A.1	Presence of the agency in the applied district	1
A.2	Skill Development Training provided in the last 3 financial years under any Government-sponsored programs (work allotted by any Department/ Board/ Corporation/ Nigam/ Mission of State Government), across all sectors (2018-19, 2019-20, 2020-21)	10
A.3	Number of Trainees got placement, wage and self employment after Skill Training in the past 3 financial years, across all sectors (2018-19, 2019-20, 2020-21)	10
A.4	Projects undertaken of Central/State/ Local Govt/ CSR - other than skill training in the last 3 Financial Years	09
A.5	Number of Educational / Management / Medical or any other institution run by agency	02
<b>A.6</b>	<b>Financial Qualification (Max. Marks-12)</b>	

<b>(a)</b>	Annual turnover in last three years (2018-19, 2019-20, 2020-21)	<b>12</b>
<b>A.7</b>	<b>Additional Qualifications (Max Marks : 6)</b>	
<b>(a)</b>	Infrastructure & Human Resources at applied district	<b>04</b>
<b>(b)</b>	Award/Reward received by agency	<b>02</b>
<b>B.</b>	<b>Field Visit / Inspection of recommended agencies to physically verify their base location i.e. headquarters of the NGO and the applied location / district.</b>	<b>25</b>
<b>C.</b>	<b>Technical Presentation</b>	<b>25</b>
	Break up: <ul style="list-style-type: none"> <li>• Agency's approach &amp; methodology on Skill development in the district.</li> <li>• Agency's faculty, infrastructure, track record, Awards/Rewards</li> <li>• Agency approach towards JSS</li> </ul>	

### Part C

**Application Form & Instructions to fill the online application is available on JSS Portal ([www.jss.gov.in](http://www.jss.gov.in) )**

**List of Identified Districts**

S. No.	State / UT	District
<b>Andaman &amp; Nicobar Islands (02)</b>		
1	Andaman & Nicobar Islands	Nicobar
2	Andaman & Nicobar Islands	North Middle Andaman
<b>Andhra Pradesh (05)</b>		
3	Andhra Pradesh	Y.S.R. Kadapa
4	Andhra Pradesh	Srikakulam
5	Andhra Pradesh	East Godavari
6	Andhra Pradesh	West Godavari (Eluru)
7	Andhra Pradesh	Sri Potti Sriramulu Nellore
<b>Arunachal Pradesh (17)</b>		
8	Arunachal Pradesh	Namsai
9	Arunachal Pradesh	Anjaw
10	Arunachal Pradesh	Changlang
11	Arunachal Pradesh	Dibang Valley
12	Arunachal Pradesh	East Kameng
13	Arunachal Pradesh	Kra Daadi
14	Arunachal Pradesh	Kurung Kumey
15	Arunachal Pradesh	Longding
16	Arunachal Pradesh	Lower Dibang Valley
17	Arunachal Pradesh	Shi Yomi
18	Arunachal Pradesh	Siang
19	Arunachal Pradesh	Tawang
20	Arunachal Pradesh	Tirap
21	Arunachal Pradesh	Upper Siang
22	Arunachal Pradesh	Upper Subansiri
23	Arunachal Pradesh	West Kameng
24	Arunachal Pradesh	Papum Pare
<b>Assam (12)</b>		
25	Assam	Baksa
26	Assam	Barpeta
27	Assam	Goalpara
28	Assam	Hailakandi
29	Assam	Udalguri

30	Assam	Chirang
31	Assam	Karimganj
32	Assam	Kokrajhar
33	Assam	South Salmara Mancachar
34	Assam	Dima Hasao
35	Assam	Karbi Anglong
36	Assam	West Karbi Anglong
<b>Bihar (09)</b>		
37	Bihar	Katihar
38	Bihar	Khagaria
39	Bihar	Purnia
40	Bihar	Sheikhpura
41	Bihar	Kaimur (Bhabua)
42	Bihar	Lakhisarai
43	Bihar	Munger
44	Bihar	Rohtas
45	Bihar	Supaul
<b>Chhattisgarh (06)</b>		
46	Chhattisgarh	Balrampur
47	Chhattisgarh	Damtari
48	Chhattisgarh	Gariyaband
49	Chhattisgarh	Kabirdham
50	Chhattisgarh	Mungeli
51	Chhattisgarh	Jashpur
<b>Dadra Nagar Haveli &amp; Daman Diu (01)</b>		
52	Dadra Nagar Haveli & Daman Diu	Daman
<b>Delhi (09)</b>		
53	Delhi	Central Delhi
54	Delhi	East Delhi
55	Delhi	New Delhi
56	Delhi	North Delhi
57	Delhi	North East Delhi
58	Delhi	Shahdara
59	Delhi	South Delhi
60	Delhi	South East Delhi
61	Delhi	South West Delhi
<b>Goa (01)</b>		
62	Goa	South Goa



<b>Gujarat (09)</b>		
63	Gujarat	Dohad
64	Gujarat	Narmada
65	Gujarat	Chhotaudepur
66	Gujarat	Dang
67	Gujarat	Tapi
68	Gujarat	Amreli
69	Gujarat	Bhavnagar
70	Gujarat	Devbhumi Dwarka
71	Gujarat	Junagadh
<b>Haryana (06)</b>		
72	Haryana	Nuh
73	Haryana	Bhiwani
74	Haryana	Faridabad
75	Haryana	Hisar
76	Haryana	Jhajjar
77	Haryana	Kaithal
<b>Himachal Pradesh (01)</b>		
78	Himachal Pradesh	Kinnaur
<b>Jammu &amp; Kashmir (17)</b>		
79	Jammu & Kashmir	Samba
80	Jammu & Kashmir	Bandipora
81	Jammu & Kashmir	Budgam
82	Jammu & Kashmir	Kathua
83	Jammu & Kashmir	Poonch
84	Jammu & Kashmir	Rajouri
85	Jammu & Kashmir	Anantnag
86	Jammu & Kashmir	Doda
87	Jammu & Kashmir	Ganderbal
88	Jammu & Kashmir	Kishtwar
89	Jammu & Kashmir	Kulgam
90	Jammu & Kashmir	Pulwama
91	Jammu & Kashmir	Ramban
92	Jammu & Kashmir	Reasi
93	Jammu & Kashmir	Shopian
94	Jammu & Kashmir	Srinagar
95	Jammu & Kashmir	Udhampur
<b>Jharkhand (11)</b>		
96	Jharkhand	Chatra
97	Jharkhand	East Singhbhum

98	Jharkhand	Godda
99	Jharkhand	Lohardaga
100	Jharkhand	Sahebganj
101	Jharkhand	West Singhbhum
102	Jharkhand	Dhanbad
103	Jharkhand	Saraikela Kharsawan
104	Jharkhand	Deoghar
105	Jharkhand	Jamtara
106	Jharkhand	Koderma
<b>Karnataka (05)</b>		
107	Karnataka	Chamarajanagara
108	Karnataka	Chikkaballapura
109	Karnataka	Koppal
110	Karnataka	Udupi
111	Karnataka	Vijayapura
<b>Kerala (01)</b>		
112	Kerala	Wayanad
<b>Madhya Pradesh (11)</b>		
113	Madhya Pradesh	Barwani
114	Madhya Pradesh	Rajgarh
115	Madhya Pradesh	Singrauli
116	Madhya Pradesh	Vidisha
117	Madhya Pradesh	Alirajpur
118	Madhya Pradesh	Balaghat
119	Madhya Pradesh	Jhabua
120	Madhya Pradesh	Ashoknagar
121	Madhya Pradesh	Mandsaur
122	Madhya Pradesh	Neemuch
123	Madhya Pradesh	Shivpuri
<b>Maharashtra (05)</b>		
124	Maharashtra	Osmanabad
125	Maharashtra	Hingoli
126	Maharashtra	Amravati
127	Maharashtra	Nagpur
128	Maharashtra	Wardha
<b>Manipur (08)</b>		
129	Manipur	Churachandpur
130	Manipur	Kamjong
131	Manipur	Pherzawl
132	Manipur	Tengnoupal

133	Manipur	Ukhrul
134	Manipur	Tamenglong
135	Manipur	Bishnupur
136	Manipur	Imphal East
<b>Meghalaya (10)</b>		
137	Meghalaya	Ri Bhoi
138	Meghalaya	South Garo Hills
139	Meghalaya	East Jaintia Hills
140	Meghalaya	South West Garo Hills
141	Meghalaya	South West Khasi Hills
142	Meghalaya	West Garo Hills
143	Meghalaya	West Jaintia Hills
144	Meghalaya	West Khasi Hills
145	Meghalaya	East Garo Hills
146	Meghalaya	North Garo Hills
<b>Mizoram (10)</b>		
147	Mizoram	Champhai
148	Mizoram	Hnahthial
149	Mizoram	Khawzawl
150	Mizoram	Lawngtlai
151	Mizoram	Lunglei
152	Mizoram	Saiha
153	Mizoram	Saitual
154	Mizoram	Serchhip
155	Mizoram	Aizawl
156	Mizoram	Kolasib
<b>Nagaland (10)</b>		
157	Nagaland	Longleng
158	Nagaland	Mon
159	Nagaland	Noklak
160	Nagaland	Phek
161	Nagaland	Tuensang
162	Nagaland	Kohima
163	Nagaland	Mokokchung
164	Nagaland	Wokha
165	Nagaland	Zunheboto
166	Nagaland	Peren
<b>Odisha (01)</b>		
167	Odisha	Jharsugda

<b>Puducherry (04)</b>		
168	Puducherry	Puducherry
169	Puducherry	Karaikal
170	Puducherry	Mahe
171	Puducherry	Yanam
<b>Punjab (09)</b>		
172	Punjab	Ferozepur
173	Punjab	Moga
174	Punjab	Amritsar
175	Punjab	Fazilka
176	Punjab	Gurdaspur
177	Punjab	Pathankot
178	Punjab	Tarn Taran
179	Punjab	Bathinda
180	Punjab	Sangrur
<b>Rajasthan (10)</b>		
181	Rajasthan	Baran
182	Rajasthan	Dholpur
183	Rajasthan	Karauli
184	Rajasthan	Sirohi
185	Rajasthan	Jalore
186	Rajasthan	Ganganagar
187	Rajasthan	Banswara
188	Rajasthan	Dungarpur
189	Rajasthan	Bundi
190	Rajasthan	Udaipur
<b>Sikkim (04)</b>		
191	Sikkim	West Sikkim
192	Sikkim	East Sikkim
193	Sikkim	North Sikkim
194	Sikkim	South Sikkim
<b>Tamil Nadu (11)</b>		
195	Tamil Nadu	Ramanathapuram
196	Tamil Nadu	Cuddalore
197	Tamil Nadu	Kanniyakumari
198	Tamil Nadu	Salem
199	Tamil Nadu	Tenkasi
200	Tamil Nadu	Thanjavur
201	Tamil Nadu	The Nilgiris
202	Tamil Nadu	Theni

203	Tamil Nadu	Tirunelveli
204	Tamil Nadu	Tuticorin
205	Tamil Nadu	Vellore
<b>Telangana (11)</b>		
206	Telangana	Bhadradi Kothagudem
207	Telangana	Kumuram Bheem Asifabad
208	Telangana	Jayashankar Bhupalapally
209	Telangana	Mancherial
210	Telangana	Mulugu
211	Telangana	Karimnagar
212	Telangana	Medak
213	Telangana	Nagarkurnool
214	Telangana	Nalgonda
215	Telangana	Nizamabad
216	Telangana	Sangareddy
<b>Tripura (06)</b>		
217	Tripura	Gomati
218	Tripura	Khowai
219	Tripura	North Tripura
220	Tripura	Sepahijala
221	Tripura	South Tripura
222	Tripura	Unakoti
<b>Uttar Pradesh (13)</b>		
223	Uttar Pradesh	Balrampur
224	Uttar Pradesh	Kushi Nagar
225	Uttar Pradesh	Maharajanj
226	Uttar Pradesh	Baghpat
227	Uttar Pradesh	Budaun
228	Uttar Pradesh	Ghazipur
229	Uttar Pradesh	Hamirpur
230	Uttar Pradesh	Hathras
231	Uttar Pradesh	Jhansi
232	Uttar Pradesh	Lalitpur
233	Uttar Pradesh	Mathura
234	Uttar Pradesh	Meerut
235	Uttar Pradesh	Shamli
<b>Uttarakhand (05)</b>		
236	Uttarakhand	Haridwar
237	Uttarakhand	Udham Singh Nagar
238	Uttarakhand	Champawat

239	Uttarakhand	Pauri Garhwal
240	Uttarakhand	Rudraprayag
<b>West Bengal (10)</b>		
241	West Bengal	Jhargram
242	West Bengal	Alipurduar
243	West Bengal	Coochbehar
244	West Bengal	Darjeeling
245	West Bengal	Dinajpur Dakshin
246	West Bengal	Dinajpur Uttar
247	West Bengal	Kalimpong
248	West Bengal	Maldah
249	West Bengal	Murshidabad
250	West Bengal	Nadia

# Online Application Submission for applying New JSS

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Agency can submit application in online mode to MSDE through JSS Web Portal, <https://jss.gov.in/>. The agency can apply only, if the agency has valid and active DARPAN ID.

The application submission includes the following procedure:

- OTP based Registration/Login
- Filling the Application
  1. Agree to Terms & Conditions
  2. Agency Information
  3. Experience
  4. Financial Details
  5. Additional Details & District Applied
- Final Submission

For any technical support required during the application submission, agency can connect at [jssmsde.help@gmail.com](mailto:jssmsde.help@gmail.com)

# 1. Registration/Login

## Step 1: Login to Portal

Open JSS website <https://jss.gov.in/> and go to the link “**APPLY FOR NEW JSS**” & click “**Apply**”.



## Step 2: Send OTP

Fill valid DARPAN ID, PAN Number of the agency, contact details, captcha number & then click “Send OTP”. An OTP will be sent on the entered mobile number.

### APPLICATION FOR NEW JSS

(All fields are mandatory)

DARPAN ID\*

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PAN Number\*

---

Email Id\*

---

Mobile Number\*

---

Enter the answer of this question\*

15 + 12





### Step 3: Verify OTP

Enter the OTP received on the mobile number and click on "Verify OTP". If the OTP is correct and successfully verified, you will be successfully registered/login.

## APPLICATION FOR NEW JSS

OTP has been sent successfully on your mobile number.

DARPAN ID\*

PAN Number\*

Email Id\*

Mobile Number\*

OTP Number\*

Please note that the email id and mobile number register with DARPAN ID first time cannot be changed. After first time registration, user has to use same email Id and mobile number along with DARPAN ID for re-login.

## 2. Application Submission

### Step 1: Eligibility and Terms & Conditions

Post successful login, all eligibility criteria and terms & conditions will be listed. Please read them carefully and check if your agency is fulfilling all these conditions strictly. If you are eligible and adhere to all terms & conditions, go ahead and click on checkbox of “I/We Agree to all” and click “Next”

#### AGENCY FULFILLING THE CRITERIA GIVEN BELOW MAY APPLY FOR SETTING UP NEW JSS

- I. Valid Registration under Societies Registration Act 1860 or Trusteeship Act or Section 8 Companies Act 2013.
- II. Minimum 3 years experience on the date of application.
- III. Valid Registration under Section 12A & 80G of Income Tax Act.
- IV. Valid Registration under FCRA.
- V. Valid Registration on NGO Darpan Portal of NITI Aayog.
- VI. Minimum annual turnover of Rs.10.00 lakh in each financial year for the last three financial years i.e. 2018-19, 2019-20 and 2020-21.
- VII. Certificate regarding annual turnover from a Chartered Accountant on letter head should be uploaded.
- VIII. Experience of last 3 years in conducting vocational training / skill development / running educational institutions including medical / Entrepreneurship / community development / rural development / health / life skills / welfare programmes.

#### TERMS AND CONDITIONS

- I. Applicant agency should not have been blacklisted / de-linked by Ministry of Skill Development & Entrepreneurship. An undertaking has to be submitted on letter head.
- II. The selected agency should register the Jan Shikshan Sansthan as a separate entity under Societies Registration Act as per the State / UT Act in the sanctioned District / state within 90 days from the date of sanction of JSS.
- III. The operational area of the JSS will be the district allotted only i.e. the programmes and activities of JSS should be conducted within the district and beneficiary can be from any part of country.
- IV. Prohibition on sub-letting: JSS must run the program by itself and any kind of sub-letting or sub-contracting or franchisee arrangement for the conduction of training is strictly prohibited under any circumstances.
- V. JSS may collaborate / associate with the donor agencies / philanthropic organizations for setting up infrastructure / technical support for effective training.
- VI. The allotment of JSS will be done in the identified districts through the selection procedure of MSDE.
- VII. MSDE will have the sole discretion to devise the method of allocation of JSS.
- VIII. Selected Agency has to submit a Bank guarantee from Nationalized /Scheduled Bank of Rs.30 Lakh for a period of 18 months for each JSS separately.

I/We agree to above all Terms and Conditions.\*

Cancel

Next



## Step 2: Agency Information

Fill agency related all information and upload required documents under this section and click on "Next" after filling all information.

**AGENCY INFORMATION**

1) Whether agency is already running Jan Shikshan Sansthan(s)

Yes  No

2) Name and Contact Details

Agency Name (As per RC)* Enter Organization Name	State* Select State	District* Select District	Sub District* Select Sub-District
Postal Address* Enter Postal Address	Pin Code* Enter Pin Code		
Contact Person Name* Enter Contact Person Name	Mobile No.* Enter Mobile No	Email Id* Enter Email	

3) Registration Details of Agency

3.1 Status of Registration

Registration Type* Select Registration Type	Registration No.* Enter Registration No.	Date of Registration* Enter Date of Registration	Eligible for lifelong validity* Yes <input type="radio"/> No <input checked="" type="radio"/>
Expiry Date of Registration* Enter Expiry Date	State of Registration* Select State	District of Registration* Select District	Registration Certificate** Choose File No File Chosen

Memorandum of Association / Constitution / Rules & Regulations\*\*  
Choose File  
No File Chosen

3.2 Valid Registration of Agency under 12 A of Income Tax Act

Registration No.* Enter Registration No.	Date of Registration* Enter Date of Registration	Eligible for lifelong validity* Yes <input type="radio"/> No <input checked="" type="radio"/>	Expiry Date of Registration* Enter Expiry Date
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Copy of 12 A Certificate\*\*  
Choose File  
No File Chosen

3.3 Valid Registration of Agency under 80 G of Income Tax Act

Registration No.* Enter Registration No.	Date of Registration* Enter Date of Registration	Eligible for lifelong validity* Yes <input type="radio"/> No <input checked="" type="radio"/>	Expiry Date of Registration* Enter Expiry Date
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Copy of 80 G Certificate\*\*  
Choose File  
No File Chosen

3.4 PAN Number of the Agency

PAN Number* Enter PAN Number	Copy of PAN** Choose File No File Chosen
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### 3.5 Valid Registration of Agency under FCRA

FCRA Registration No.* Enter Registration No.	Date of Registration* Enter Date of Registration	Eligible for lifelong validity* Yes <input type="radio"/> No <input checked="" type="radio"/>	Expiry Date of Registration* Enter Expiry Date
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Copy of FCRA Certificate\*\*  
  
No File Chosen

### 3.6 Governing/Executive/Board Members' detail of Agency

Member Name * Enter Name	Designation* Please Select	Mobile No.* Enter Mobile No	Email Id* Enter Email
Occupation* Enter Occupation	State* Select State	District* Select District	Sub District* Select Sub-District
Postal Address* Enter Postal Address			Pin Code* Enter Pin Code



### 3.7 Brief History of the agency, its objective, achievements and functions (not more than 200 words for each)

History* Enter History	Objectives* Enter Objectives
Functions* Enter Functions	Achievements* Enter Achievements

### 3.8 Staff Details of the Agency

Number of Office Staff* 0	Number of Technical Staff* 0	Total Number of Staff* 0	Upload Staff Details (Download format)** <input type="button" value="Choose File"/> No File Chosen
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Note: Agencies already running JSS not to include the staff & RPs of JSS

### 3.9 Infrastructure Details of Agency at Head Quarter

Building Type* Select Building Type	Building Document** <input type="button" value="Choose File"/> No File Chosen	Total Office Space (in sq Ft.)* 0	Number of Rooms* 0
Number of Training Centers run by Agency in Head Quarter* 0	Number of Training Centers run outside Head Quarter* 0	Availability of Tools & Equipments* No	

\*\* Only pdf file of size 10KB to 2048KB is allow to upload.

<input type="button" value="Cancel"/>	<input type="button" value="Next"/>	<input type="button" value="Reset"/>
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1. If agency already running JSS, fill the details
2. The agency name should be as per Registration Certificate
- 3.6 At least details of five members to be filled

### Step 3: Experience

Under this section, fill experience of agency and required details and click on “Next” after filling all information. Please note that NGOs already running JSS(s) not to include the achievements / activities of JSS anywhere.

#### EXPERIENCE

\*\* NGOs running JSS not to include the JSS project / Achievements

1) Skill Development

Project Year Select Year	Name of Project Enter Name of Project	Amount Sanctioned (INR) 0	Sponsored Agency Type Select Agency Type
Name of Sponsoring Agency Enter Name of Sponsoring Agency	Project Successfully Completed --Select--	Sector/Trade Enter Sector/Trade	Total Beneficiaries Trained 0
Total Placed 0	# Upload Related Document** Choose File No File Chosen	Upload Placement Details <a href="#">(Download format)**</a> Choose File No File Chosen	

2) Community development / rural development / health / life skills / welfare programmes

Project Year Select Year	Name of Project / Programme Enter Name of Project	Amount Sanctioned (INR) 0	Sponsored Agency Type Select Agency Type
Name of Sponsoring Agency Enter Name of Sponsoring Agency	Project Successfully Completed Select Project Status	No of Beneficiaries 0	Remarks Enter remarks
#^ Upload Related Document** Choose File No File Chosen			

3) Number of Educational & Vocational / Management / Medical / Other institution run by Agency

Name of the Institute Enter Name of Institute	Type of the institute Select	Students enrolled in last three years 0	State Select State
District Select District	City/ Sub District Select Sub-District	Postal Address Enter Permanent Address	
Pin Code 0			

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# Sanction Letter / Work Order / Allotment Letter & Project Completion Letter / UC / Final Settlement / Instalment issued by sponsored agency for each project mentioned above.  
^ NGO may give undertaking on its letterhead that all the programmes conducted by the agency related to Community development / rural development / health / life skills / welfare programmes may be uploaded.  
\*\* Only pdf file of size 10KB to 2048KB is allow to upload.

\*Agency may give undertaking on its letterhead that all the programmes mentioned in the application related to Community development / rural development / health / life skills / welfare programmes are conducted by the agency. The undertaking may be uploaded.

## Step 4: Financial Details

Fill financial details of the agency and upload required documents under this section and click on "Next". Please note that NGOs running JSS not to include the JSS grant/turnover anywhere.

### FINANCIAL DETAILS

#### 1. Annual Turnover of the Agency

#Agencies already running JSS not to include income and expenditure of JSS in its turnover

YEAR*	ANNUAL TURNOVER (INR)*	ANNUAL TURNOVER CERTIFICATE (CERTIFIED BY CA)**
2018-19	0	<input type="button" value="Choose File"/> No file chosen
2019-20	0	<input type="button" value="Choose File"/> No file chosen
2020-21	0	<input type="button" value="Choose File"/> No file chosen

#### 2. Source of Income of organization

YEAR*	FUNDING FROM CENTRAL / STATE / LOCAL GOVERNMENT (INR)*	CSR FUNDING (INR)*	DONATIONS & OTHERS (INR)*	COPIES OF BALANCE SHEET, INCOME & EXPENDITURE STATEMENT, RECEIPT & PAYMENT STATEMENT **
2018-19	0	0	0	<input type="button" value="Choose File"/> No file chosen
2019-20	0	0	0	<input type="button" value="Choose File"/> No file chosen
2020-21	0	0	0	<input type="button" value="Choose File"/> No file chosen

\*\* Only pdf file of size 10KB to 2048KB is allow to upload.

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## Step 5: Additional Details & District Applied

Fill award and reward details received by the agency and upload related documents under this section. It is mandatory that agency should not be blacklisted/de-linked by MSDE and have to upload the undertaking in this regard.

### ADDITIONAL DETAILS

1. Awards & Rewards Received by Agency

Type of Award Select Award	Name of the Award Enter Name of Award	Given By Award Given By	Date of Receiving Enter Date of Receiving
Award Details Enter Award Detail		Upload Award Document** Choose File No File Chosen	

2. Applicant Agency have been blacklisted / de-linked by Ministry of Skill Development & Entrepreneurship

Yes  No

Upload the Undertaking (View format)\*\*  
Choose File  
No file chosen

After that, choose the district where you want to apply for JSS. If want to apply for multiple districts, you can click “Add” symbol and choose others districts to apply for. **An agency will allowed to fill only one application**, however for multiple districts the agency has to fill information for each district separately.

Click on “Next” after filling all information properly.

### DISTRICT APPLIED

1) State / UT & District to apply for new JSS

Select State	Select District
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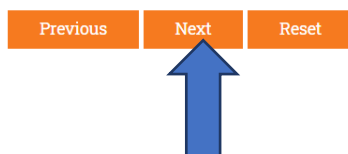
2) Infrastructure Details of Agency at Applied District

Building Type Select Building Type	Upload Building Document** Choose File No file chosen	Total Office Space (in sq Ft.) 0	Number of Rooms 0
Number of Training Centers run by Agency in applied district 0	Availability of Tools & Equipments No	Whether agency has run any project in the applied district during the last three years No	

3) Staff engaged / deployed by Agency in the Applied District

Number of Office Staff 0	Number of Technical Staff 0	Total Number of Staff 0	Upload Staff Details (Download format)** Choose File No file chosen
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\*\* Only pdf file of size 10KB to 2048KB is allow to upload.



## Step 6: Final Submission

This is the final step to submit the application. Please read and agree to final conditions for submitting the application, click on checkbox and finally “Submit” the application to Ministry.

### Final Submission



- Acceptance of Agency to abide by terms and conditions, procedures mentioned in Scheme Guidelines and Expression of Interest.
- It is to certify that the information furnished and documents uploaded are correct and true the best of my knowledge and belief.
- If any information found to be false and incorrect at any point of time, the application will be summarily rejected.

I/We agree to above all conditions.

Submit



Post application submission, editing will be allowed for 7 days from the date of submission, or, till last date of application receiving (whichever is earlier).